

**MSME Incentive Branch**  
**Office of MSME Commissioner,**  
**Gandhinagar**

Check List / Documents  
For  
Scheme 6

**Assistance for Patent Registration**  
**Under - Industrial Policy – 2015**

**Scheme for assistance to Micro, Small & Medium Enterprises(MSMEs)**

**Government Resolution No SSI-102014-924840-CH Dated:19-01-2015.**

Sr.No.	Particulars	Remarks	Page No.	Remarks
1	Copy of EM-II No./UAM No, if applicable	Yes/No		
2	Particulars or constitution of the patent holder	Yes/No		
3	Copy of application submitted to patent office along with Form 2	Yes/No		
4	Acknowledgement receipt of for filling application for patent registration	Yes/No		
5	copy of patent publication / notification			
6	Payment receipts of fees paid to patent office	Yes/No		
7	Payment receipts of fees paid to patent attorney	Yes/No		
8	Details of equipment purchased for developing patent with bill with justification	Yes/No		
9	Detailed statement of expenditure for obtaining patent registration, as per the format specified in Annexure-1 with CA Certificate up to the date of filling of patent office for certification.( For National patent, International patent and country wise paten send separate C.A. certified Statement)	Yes/No		
10	All bills and receipt of expenditure incurred for patent registration( duly self-attested.)	Yes/No		
11	Bank account statement of applicant.	Yes/No		
12	Self-Attested documents / details to be submitted by the Authorized Person	Yes/No		
13	self declaration on Government / Boards / Corporations arrears as well as court case is not pending	Yes/No		
14	Copy of cancel cheque and P.A.N. card of the enterprise	Yes/No		

Date:

Signature of the Authorized Person

Place:

Seal of the Enterprise